

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Meeting
Wednesday, January 9, 2013
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on January 9, 2013, at 12:03 p.m. by Director Steven Weinberg.

PLEDGE OF ALLEGIANCE

Director Weinberg led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Trish Kelley, Mission Viejo
Al Murray, Tustin
Elizabeth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: None

Also present were:

Deputy Fire Chief Ron Blaul	General Counsel David Kendig
Assistant Chief Laura Blaul	Assistant Chief Craig Kinoshita
Assistant Chief Brian Stephens	Assistant Chief Lori Zeller
Clerk of the Authority Sherry Wentz	Lydia Slivkoff, Assistant Clerk

ELECTION OF CHAIR AND VICE CHAIR (F: 12.02B1)

On motion of Director Kelley and second by Director Weinberg, the Committee voted unanimously to elect Al Murray as Chair of the Orange County Fire Authority Budget and Finance Committee for the remaining 2012/13 term.

On motion of Director Kelley and second by Director Weinberg, the Committee voted unanimously to elect Beth Swift as Vice Chair of the Orange County Fire Authority Budget and Finance Committee for the remaining 2012/13 term.

PUBLIC COMMENTS (F: 12.02B3)

Chairman Murray opened the Public Comments portion of the meeting. Chairman Murray closed the Public Comments portion of the meeting without any comments.

MINUTES

1. Minutes for the November 7, 2012, Budget and Finance Committee Meeting (F: 12.02B2)

On motion of Director Kelley and second by Director Weinberg, the Committee voted unanimously to approve the Minutes for the November 7, 2012, Budget and Finance Committee Meeting, as submitted.

CONSENT CALENDAR

Director Kelley pulled Agenda Item No.3 for comments.

2. Quarterly Status Update – Orange County Employees' Retirement System (F: 17.06B)

On motion of Director Kelley and second by Director Weinberg, the Committee voted unanimously to receive and file the report.

3. OCFA 2013 Grants Status and Priorities (F: 11.10G)

Director Kelley pulled this item to commend staff for being proactive in seeking increases in grant funding, but shared her concern that OCFA is being forced to subsidize a federally mandated grant program.

On motion of Director Kelley and second by Chairman Murray, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of January 24, 2013, with the Budget and Finance Committee's recommendation that the Board of Directors approve OCFA's grant priorities for 2013.

DISCUSSION CALENDAR

4. Mid-Year Financial Report (F: 15.04)

Treasurer Tricia Jakubiak provided a PowerPoint presentation on the Mid-Year Financial Report.

On motion of Director Weinberg and second by Vice Chair Swift, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of January 24, 2013, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Receive and file report.
2. Direct staff to transfer the \$5.24 million of available unencumbered funds identified in the 2011/12 annual financial audit to the Self Insurance Fund (Fund 190) to meet workers' compensation funding needs and include this transfer in the mid-year budget adjustment that will be submitted to the Board in March 2013.

5. Monthly Investment Reports (F: 11.10D2)

Treasurer Tricia Jakubiak provided a brief overview of the investment reports.

On motion of Director Weinberg and second by Director Kelley, the Committee voted unanimously to direct staff to place the item on the agenda for the Executive Committee meeting of January 24, 2013, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

6. Updated Broker/Dealer List (F: 11.10D4)

Treasurer Tricia Jakubiak provided an overview of the Update Broker/Dealer List.

Stephen Wontrobski, Mission Viejo resident, opposed approval of this item noting his continued concern with OCFA's process for selecting Broker/Dealers.

On motion of Director Weinberg and second by Vice Chair Swift, the Committee voted unanimously to direct staff to place the item on the agenda for the Executive Committee Meeting of January 24, 2013, with the Budget and Finance Committee's recommendation that the Executive Committee approve the proposed Broker/Dealer List to include the following three firms:

- FTN Financial
- UBS Financial Services
- Raymond James/Morgan Keegan

7. Annual Fraud Hotline Summary Report – Calendar Year 2012 (F: 18.10H)

Human Resources Director Zenovy Jakymiw provided an overview of the Fraud Hotline process and summary report.

Stephen Wontrobski, Mission Viejo resident, opposed approval of this item noting his concern with internal staff conducting the investigation process.

On motion of Director Kelley and second by Vice Chair Swift, the Committee voted unanimously to receive and file the report.

REPORTS (F: 12.02B5)

Deputy Chief Ron Blaul indicated the 38th OCFA Firefighter Academy begins on Monday, January 14, 2013, with 37 candidates participating in the 16-week academy.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Vice Chair Swift thanked Assistant Chief Zeller and Division Chief Boyle for attending the January 8, 2013, Buena Park City Council meeting.

Director Weinberg thanked staff for allowing him to participate in the Reserve Firefighter Graduation Ceremony.

Chairman Murray congratulated Vice Chair Swift for her election on the Budget and Finance Committee and thanked Director Kelley her nomination for his chairmanship.

ADJOURNMENT

Chairman Murray adjourned the meeting at 1:12 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, February 13, 2013 at 12:00 noon.



Sherry A. F. Wentz, CMC
Clerk of the Authority