

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, January 24, 2013
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on January 24, 2013, at 6:00 p.m. by Chair Trish Kelley.

INVOCATION

Chaplain Jeff Hetschel offered the invocation.

PLEDGE OF ALLEGIANCE

Chair Kelley led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Pat Bates, County of Orange
Trish Kelley, Mission Viejo
Al Murray, Tustin
David Shawver, Stanton
Steven Weinberg, Dana Point
Beth Swift, Alternate, Buena Park

Absent: None.

Also present were:

Fire Chief Keith Richter
Deputy Chief Ron Blaul
Assistant Chief Craig Kinoshita
Assistant Chief Lori Zeller
Assistant Clerk Lydia Slivkoff

General Counsel David Kendig
Assistant Chief Laura Blaul
Assistant Chief Brian Stephens
Clerk of the Authority Sherry Wentz

PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 12.02A3)

Chair Kelley opened the Public Comments portion of the meeting.

Stephen Wontrobski, Mission Viejo resident, commented on his concerns regarding the OCFA internal fraud hotline. (X: 18.10H)

Chair Kelley closed the Public Comments portion of the meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Al Murray reported at the January 9, 2013, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send the Monthly Investment Reports and Updated Broker/Dealer List, to the Executive Committee with the recommendation that the Committee approve the items.

MINUTES

1. Minutes from the November 15, 2012, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Weinberg and second by Director Murray, the Executive Committee voted to approve the minutes from the November 15, 2013, Regular Executive Committee Meeting. Director Swift abstained.

CONSENT CALENDAR

Director Shawver pulled Agenda Item No. 11 for comments. Chair Kelley pulled Agenda Item Nos. 3, 5, 6, 8 and 9 for public comments.

2. Monthly Investment Reports (F: 11.10D2)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously to receive and file the reports.

3. Updated Broker/Dealer List (F: 11.10D4)

Public comments were received from Stephen Wontrobski, Mission Viejo resident, in opposition to the Updated Broker/Dealer List process.

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Treasurer Tricia Jakubiak provided an overview of the Updated Broker/Dealer List selection process.

On motion of Vice Chair Weinberg and second by Director Shawver, the Executive Committee voted unanimously to approve the proposed Broker/Dealer List to include the following three firms:

- FTN Financial
- UBS Financial Services
- Raymond James/Morgan Keegan

4. Approval of Amendments to OCFA Records Retention Schedule (F: 14.05)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously to adopt Resolution No. 2013-01 approving amendments to the OCFA Records Retention Schedule.

RESOLUTION NO. 2013-01

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE
ORANGE COUNTY FIRE AUTHORITY APPROVING THE
AMENDED RECORDS RETENTION SCHEDULE

5. Semi-Annual Report of Claims (F: 18.10D)

Public comments were received from Stephen Wontrobski, Mission Viejo resident, in opposition to rising disability claims.

On motion of Director Murray and second by Vice Chair Weinberg, the Executive Committee voted unanimously to receive and file the report.

6. Information Management Technologies Contract Increase (F: 19.08A2a)

Public comments were received from Stephen Wontrobski, Mission Viejo resident, in opposition to awarding contracts without a competitive bid.

Information Technology Manager Joel Brodowski provided an overview on the last bidding process, and indicated Information Management Technologies is providing custom services.

On motion of Director Murray and second by Vice Chair Weinberg, the Executive Committee voted unanimously to authorize the Purchasing Manager to increase the annual contract amount for Information Management Technologies from \$124,000 to \$149,000 for the contract year ending April 30, 2013, and to extend the term for two additional years at an amount not to exceed \$149,000 per year.

7. Modification of the Purchase and Sales Agreement with F.W. Aviation LLC for Fire Station 41 Hanger Facility (F: 19.07C41)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously to approve and authorize the Fire Chief to execute the First Amendment to the Purchase Agreement, extending the deadline for completion of sale of the hanger facility until not later than June 30, 2013.

8. Combined Blanket Purchase Order Contracts for Harbor Pointe A/C Controls (F: 19.07)

Public comments were received from Stephen Wontrobski, Mission Viejo resident, in opposition to awarding contracts without a competitive bid.

On motion of Director Murray and second by Director Swift, the Executive Committee voted unanimously to:

1. Authorize the combination of Harbor Pointe purchase orders BO1158-4 into BO1201-3.
2. Authorize the extension of BO1201-3 through October 31, 2013, with two (2) additional one-year renewals through October 31, 2015.
3. Approve the total value combined BO1201-3 and increase the BO by \$100,000 for a total amount not to exceed \$325,000 dollars per contract year.

9. Approval of Budgeted Purchase of Four Type I Engines (F: 19.09A)

Public comments were received from Stephen Wontrobski, Mission Viejo resident, in opposition to awarding contracts without a competitive bid.

On motion of Director Swift and second by Vice Chair Weinberg, the Executive Committee voted unanimously to:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Kovatch Fire Apparatus (KME) for the purchase of four (4) Type I Engines in an amount not to exceed \$2,053,420.68 (Cost per unit \$513,355.17).
2. Authorize the Fire Chief to execute and utilize the contract for future budgeted Type I Engine purchases for up to four (4) additional one-year options upon mutual agreement with KME with the pricing escalation based on the Producer Price Index (PPI) or 3% whichever is less.

10. Sole Source Purchase Order for US&R Water Rescue Cache (F: 19.12)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously to:

1. Approve the sole source selection of Rescue One Connector Boats.
2. Authorize the Purchasing Manager to issue a purchase order to Rescue One Connector Boats in the amount of \$53,055 for the purchase of four boats, five outboard motors, and one trailer.

11. City of Stanton – Change of Service Review September-November 2012 (F: 10.03 Stanton)

Director Shawver thanked the Orange County Professional Firefighters Association, staff, and member agencies for allowing Stanton to make changes in Fire and EMS services. He indicated the City of Stanton and OCFA combined saved \$1.5 million, and incident response times have decreased.

On motion of Vice Chair Weinberg and second by Director Murray, the Executive Committee voted unanimously to receive and file the report.

12. Approval of Amendments to Fire Battalion Chief and Fire Division Chief Class Specifications (F: 17.18)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously to adopt the amended class specifications for Fire Battalion Chief and Fire Division Chief.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

13. State Lobbying Service Contract (F: 11.10F2)

Legislative Analyst/Grants Administer Jay Barkman provided a PowerPoint presentation on the State lobbying service contract selection process and introduced John Moffett of Nielsen, Merksamer who provided a PowerPoint presentation on services provided by their firm.

Public comments were received from Stephen Wontrobski, Mission Viejo resident, in opposition to awarding contracts without a competitive bid and long term contracts.

Public comments were received from Christopher Townsend, Townsend Public Affairs, in opposition to awarding the State Lobby Service Contract.

Director Bates arrived at this point (7:20 p.m.)

On motion of Director Bates and second by Director Shawver, the Executive Committee voted to continue the agenda item to allow staff to provide additional information on the submitted proposals and rating criteria. Vice Chair Weinberg registered in opposition.

REPORTS

14. Chief's Report (F: 12.07A7)

The Fire Chief indicated he would provide a report to the full Board.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

No comments were received.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT

Chair Kelley adjourned the meeting at 7:40 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, February 28, 2013, at 6:00 p.m.

Sherry A. F. Wentz, CMC
Clerk of the Authority